## Has Your Company Adopted These 8 Easy Ways to Save by Powering Down?

- Outreach conducted to ensure employees engaged in conservation
- □ Lights turned off when not needed
- Task lights used instead of overheads
- Office equipment replaced with Energy Star models
- □ Computers programmed to "sleep" when not in use
- Use of individual refrigerators, heaters and fans discouraged
- "Smart" surge protectors used to prevent unnecessary "phantom" energy draw
- All office equipment turned off at the end of the day





## Has Your Company Pursued These 10 Sources of Easy Energy Savings Related to Building Operations?

- □ Lights are T5s, Super T8s or CFLs
- □ Light fixtures cleaned regularly
- Sensors installed to eliminate use of unnecessary lighting
- Programmable thermostat lowers heating/cooling needs when building not occupied
- Air leaks around windows, doors, ductwork sealed to prevent loss of conditioned air
- ☐ HVAC systems maintained regularly
- □ Hot water pipes insulated
- □ Air compressor leaks repaired
- Energy misers on vending machines
- Free services offered by EcoStar and resources posted on their website referenced to ensure efficiency opportunities pursued

